

EG 427, a French biotechnology company that pioneers a new approach in gene therapy called pinpoint gene therapy, is looking for its:

Gene Therapy Laboratory Manager at EG427

Full time position
Paris, France

Overview

EG427 is an early-stage gene therapy platform biotechnology company that is leveraging non-replicating HSV-1 based viral vectors to develop a novel class of innovative therapeutics. Our initial focus on peripheral nervous system (PNS) disorders is based on the unmet need coupled with the high potential of HSV-1 vectors in order to provide major clinical benefit in these areas. With headquarter in Paris, our global footprint gives us the prospect to partner with leading organizations around the world, allowing us to deepen our understanding of disease mechanisms and progression.

Our team was built with deep expertise in gene therapy development, allowing us to efficiently advance our programs from pre-clinical to clinical development. Our experience in viral vector design, optimization and gene therapy manufacturing of herpesvirus viral vectors give us an alternative approach to developing gene therapies. Additionally, we are developing proprietary technology to potentially enable innovative gene therapy treatments in variety of indications.

We are currently seeking a highly motivated and talented Lab Manager. You will ensure effective day-to-day laboratory workflow of the Gene Therapy Programs at EG427. To secure scientific excellence and productivity of the EG427 team, the Lab Manager will coordinate laboratory activities, equipment purchase and maintenance, lab space organization, and documentation compliance. You will support the lab head in scheduling the workload, warranting the laboratory areas are effectively resourced.

Key responsibilities

- Manage optimal biological lab stock inventory levels (e.g., cell lines bank, bacterial, antibodies, plasmid, and viral vector stocks), chemical and non-chemical stocks (e.g., pipettes, tips, gloves), update stocking according to usage and necessity in consultation with lab scientists and laboratory head
- Procure, manage, verify, and track orders for laboratory reagents and materials
- Maintain a universal database of laboratory reagents and materials
- Oversee the process of purchasing equipment and supplies. Assists in the negotiation and oversight of necessary service contracts.
- Organize material/sample shipping requests for the group members
- Oversee lab safety and regulatory compliance (regulatory lab safety compliance including official protocols and licenses for biological and chemical safety)
- Provide the lab members with required training in biosafety and general organization and regulation
- Assist in the generation and implementation of standard operating procedures (SOP)
- Coordinate storage, handling and removal of hazardous waste by external vendors
- Assist and coordinate general lab operations including prospective lab expansion
- Manage a budget for laboratory consumables in coordination with the Head of Laboratory
- Entertain a good network with major laboratory providers to optimize pricing and offers

- Implement general safety rules in the laboratory
- May perform other duties as assigned

Requirements

- BS or MS in biochemistry, virology, or cell biology
- 3-10 years of experience running day-to-day operations for an industrial laboratory with a minimum of one year of hands-on laboratory experience in a containment level 2 environment
- Deep knowledge of gene therapy and the drug discovery process
- Experience with cell culture, viral gene transfer, molecular biology and biochemistry techniques
- Very Good MS Office and documentation skills
- Ability to work independently and in cross-functional teams
- Flexibility to work in a fast-paced, start-up environment
- Outstanding organizational skills and experience in Laboratory Management Systems
- Ability to communicate with a variety of people confidently and effectively at all levels.
- Very good database management and informatics skills (user level)
- Excellent oral and written communication skills in French and English

Complementary information

We look forward to receiving your application (as a single PDF file) including:

- Cover letter
- Resume
- Contact details of three referees
- Miscellaneous documents (if any) to support your application

Please send your application to info@eg427.com

EG427 is an equal opportunity employer and values diversity within our company. We do not discriminate in any way. We make hiring decisions based solely on your experience and skills.